TOWN OF SUGAR CAMP
TOWN BOARD MEETING MINUTES
January 19, 2026
ALL AGENDA ITEMS ARE FOR DISCUSSION & ACTION

1.Meeting called to order by Town Chairman

- *Meeting called to order by Town Chairman at 5:30 P.M.*
    i. *Present:*
        a. *Katie Bauknecht*
        b. *Paul Sowinski*
        c. *Vicki L. Holewinski*
        d. *Lauren Sowinski*
        e. *Eli Volkmann*
- *There were 5 visitors*

2. Approval of the Agenda

- ***Motion:*** *1. Eli V. 2. Paul S. ...to approve the agenda as posted. Carried.*

3. Approval of the minutes from the regular monthly meeting on December 15, 2025

- ***Motion:*** *1. Eli V. 2. Paul S. ... to approve the minutes. Carried.*

4. Treasurer's Report

- ***Motion:*** *1. Eli V. 2. Paul S. ... to approve the Treasurer's Report with an ending balance of $1,977,369.16. Carried.*

5. Approval of vouchers

- ***Motion:*** *1. Paul S. 2. Eli V. ... to approve the vouchers with a balance of $1,567,883.40. Carried.*

6. Public comments

- *None*

7. Correspondences:

- A. Town Hall Kitchen Cleaning
    i. *Katie B. informed the Board that she found someone to clean the kitchen for $250, and presented a quote.*
    ii. ***Motion:*** *1. Katie B. 2. Eli V. ... to approve the cleaning quote for $250 and schedule with Mike when the cleaning should be performed. Carried.*
- B. WTA unit meeting
    i. *Katie B. informed the Board of the meeting*

8. 2 lot land division for DeForest Davis Jr. Trust – Parcel SU-788

- ***Motion:*** *1. Paul S. 2. Eli V. ... to approve the land division with no concerns or objections. Carried.*

9. Junker sled event proposal
    - *Chris Dobbins – a leader of the Junker Sled event – explained their event and stated that they would live to use the area where the old snowmobile track is for future Junker Sled events, with proceeds going to the Sugar Camp Snowmobile Club. He informed the Board that they do carry insurance, and he requested that they could also use the Town Hall during the events, so he will have to schedule it with Mike.*
    - ***Motion:*** *1. Katie B. 2. Eli V. … to allow for the Town Hall and grounds to be used for future Junker Sled events. Carried.*

10. Discuss Cloverland Drive road repairs – partial payment
    - *Katie B. informed the Board that we own a portion of Cloverland Drive – shared with the Town of Cloverland. They are having road repairs done, so we will owe the Town of Cloverland a partial payment for the repairs.*
    - ***Motion:*** *1. Katie B. 2. Paul S. … to agree to pay the Town of Cloverland our portion of the repairs. Carried.*

11. Discuss road specifications for 2026 road projects and advertise for bids due February 16, 2026
    - ***Motion:*** *1. Katie B. 2. Paul S. … to approve the bid specifications and advertise for bids for Lost Lake Rd, Swan Drive, Tower Rd and E. Tower Rd, and Wautosa Circle, with bids due on February 16, 2026 at 5:30 P.M. at the Sugar Camp Town Hall. Advertise that Paul Sowinski should be contacted at 715-401-0415 to receive copies of the bid specs. Carried.*
    - ***Motion:*** *1. Katie B. 2. Paul S. … to approve the bid specifications for Virgin Timber Dr., and after receiving the DOT contract for TRIP grant and submitting the bid advertisement to the DOT for their approval, 10 days prior to posting for bid along with any other bid advertisement requirements of the DOT contract, the Clerk will advertise for bid and set the date and time at a future Town Board agenda to accept bids. Carried.*

12. Discuss Oneida County Off-Street Parking and Loading Space Ordinance
    - *Scott Holewinski – Oneida County Board Chair – explained the Ordinance*
    - ***Motion:*** *1. Paul S. 2. Eli V. … to inform Oneida County that the Town of Sugar Camp does not want any unzoned towns to have to follow this ordinance. Carried.*

13. Review quotes for backhoe, generator, and Fire Department tender
    - *All of these will be discussed at the February meeting – waiting on quotes*
14. Road work/Town Hall Report
    - ***Motion:*** *1. Katie B. 2. Eli V. … to approve the reports as presented. Carried.*
15. Set the date for the next board meeting – February 16, 2026 at 5:30 P.M.
16. Adjourned at 6:18 P.M.
17. Future Agenda Items
    - A. Coordinated Comprehensive Plan